



SAPCOTE
GOOD NEIGHBOUR
SCHEME

MINUTES OF THE MEETING

of the

AGM

Held at the Sapcote Pavilion

at 7.30 pm on Thursday 18th October 2018

- 1. Those in attendance:** Peter Bradbury (Chairman), Estelle Rogers (Treasurer), Estelle Rowley, Ann Falconer, Annette Harbour, Pat Wright.
- 2. Apologies for absence:** Patricia Cliffe, David Hout.
- 3. Chairman's Report:** Peter said that the last 12 months had been relatively quiet with volunteer membership remaining fairly static, though two members were unable to continue and had recently resigned.
Demand on our services seems to have fallen over the last six months – though this is likely to increase as the winter approaches. However, this apparent lack of need on our services may be a very encouraging sign as it suggests that the village is very good at 'looking after its own'.
Peter had arranged a letter-box drop throughout the village using volunteers recruited by Blaby District Council as part of their 'Volunteers Week'. It was hoped that, as a result of this, we might have recruited more volunteers. Sadly this was not the case. There is no substitute, it seems, for the personal approach.
A new range of quality promotional items have been purchased which look very professional. These will be used at forthcoming village events.
Peter emphasised his grateful thanks to all those who give of their valuable time for the benefit of others.
- 4. Treasurer's Report:** Estelle presented the SGNS' Year End accounts - the current balance standing at £385.74. Our insurance has been renewed at a slightly increased cost, being £117.60. There were no further questions.

5. Election of Officers: The following members were elected:-

- Chair: Peter Bradbury
- Secretary: Annette Harbour
- Treasurer: Estelle Rogers
- Safeguarding and Induction: Annette Harbour.

Annette was thanked for taking on the Secretary's role.

6. Review of Policies and Procedures: Discussion followed regarding SGNS' policies on: Safeguarding, DBS procedures, Driver Registration, Induction and mentoring. It was agreed that these did not require revision at this stage.

Our documentation was also considered fit for purpose, though it was agreed that an up to date Matrix was required. This will be undertaken in due course by Annette and David with the committee's thanks.

7. Duty Rota: The following rota for the next few months was agreed:-

OCT: (Currently Pat Wright), NOV: Ann, DEC: Estelle Rowley: JAN: Peter, FEB: Annette, MAR: Pat Wright.

8. AOB. Blaby's 'Dial-a-Ride' details are now contained in the file as a possible means of transport.

The meeting closed at 8.30pm.

Date of the next meeting: Thursday 21st March 2019.